



# Bangladesh Telecommunication Regulatory Commission

## License Issuance & Management System (LIMS)

### User Manual For TVAS (Applicant)

### Version 1

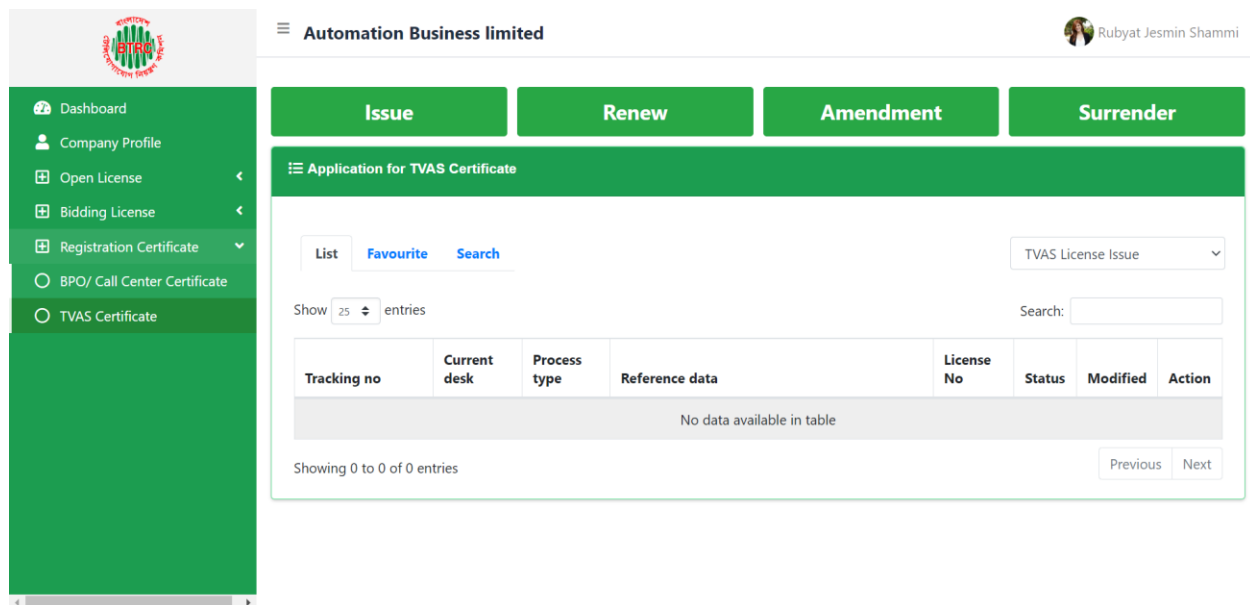
Developed by  
Business Automation Ltd  
BDBL Bhaban, Level-9,  
12 Kawran Bazar, Dhaka-1215, Bangladesh.  
Phone +8809602666777  
email: [sales@batworld.com](mailto:sales@batworld.com)

## 1. Log in to LIMS:

To log into the LIMS system, visit the link <https://lims.btrc.gov.bd/>. For using BTRC LIMS Portal user has to Log in/ Sign up. In that case LIMS Log in/ Sign up usage guidelines can be followed.

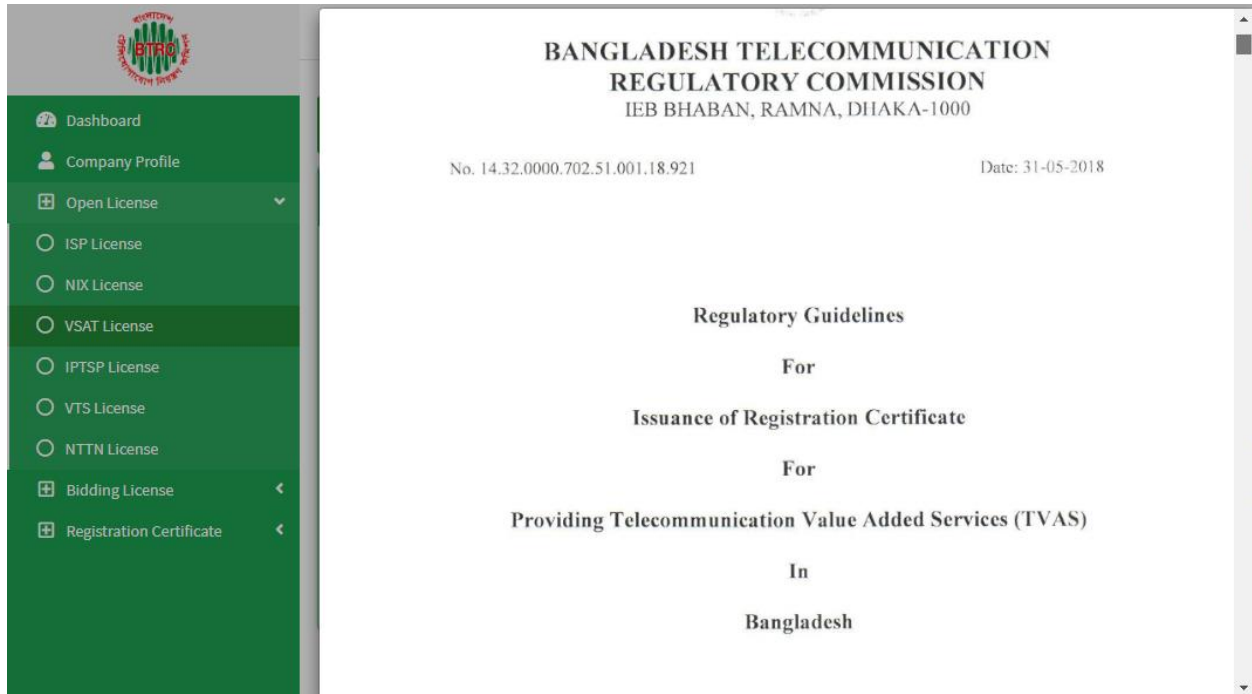
## 2. Application for TVAS Certificate Issue:

After logging in, click on the TVAS Registration Certificate issue submenu, from the Open License menu of BTRC License Service. After clicking on TVAS Certificate issue, the following page will appear.



The screenshot displays the LIMS portal interface. On the left is a green sidebar menu with options: Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main header shows 'Automation Business limited' and the user 'Rubyat Jesmin Shammi'. Below the header are four green buttons: Issue, Renew, Amendment, and Surrender. The 'Issue' button is selected, leading to the 'Application for TVAS Certificate' page. This page features a search bar with 'TVAS License Issue' selected, a 'Show 25 entries' dropdown, and a search input field. Below is a table with the following columns: Tracking no, Current desk, Process type, Reference data, License No, Status, Modified, and Action. The table currently contains no data, displaying the message 'No data available in table'. At the bottom, it shows 'Showing 0 to 0 of 0 entries' and 'Previous Next' navigation buttons.

- If you click on the issue button on the above page, the guideline will appear.
- Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.



- After reading the full guideline then click on the “I have read the guidelines for this License/certificate” then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.



Automation Business limited

Rubyat Jesmin Shami

### Application for TVAS Certificate Issue

1. Basic Information | 2. Attachment & Declaration | 3. Payment & Submit

#### Company/ Organization Information

Company/ Organization Name: Automation Business limited | Company Type: Private Limited

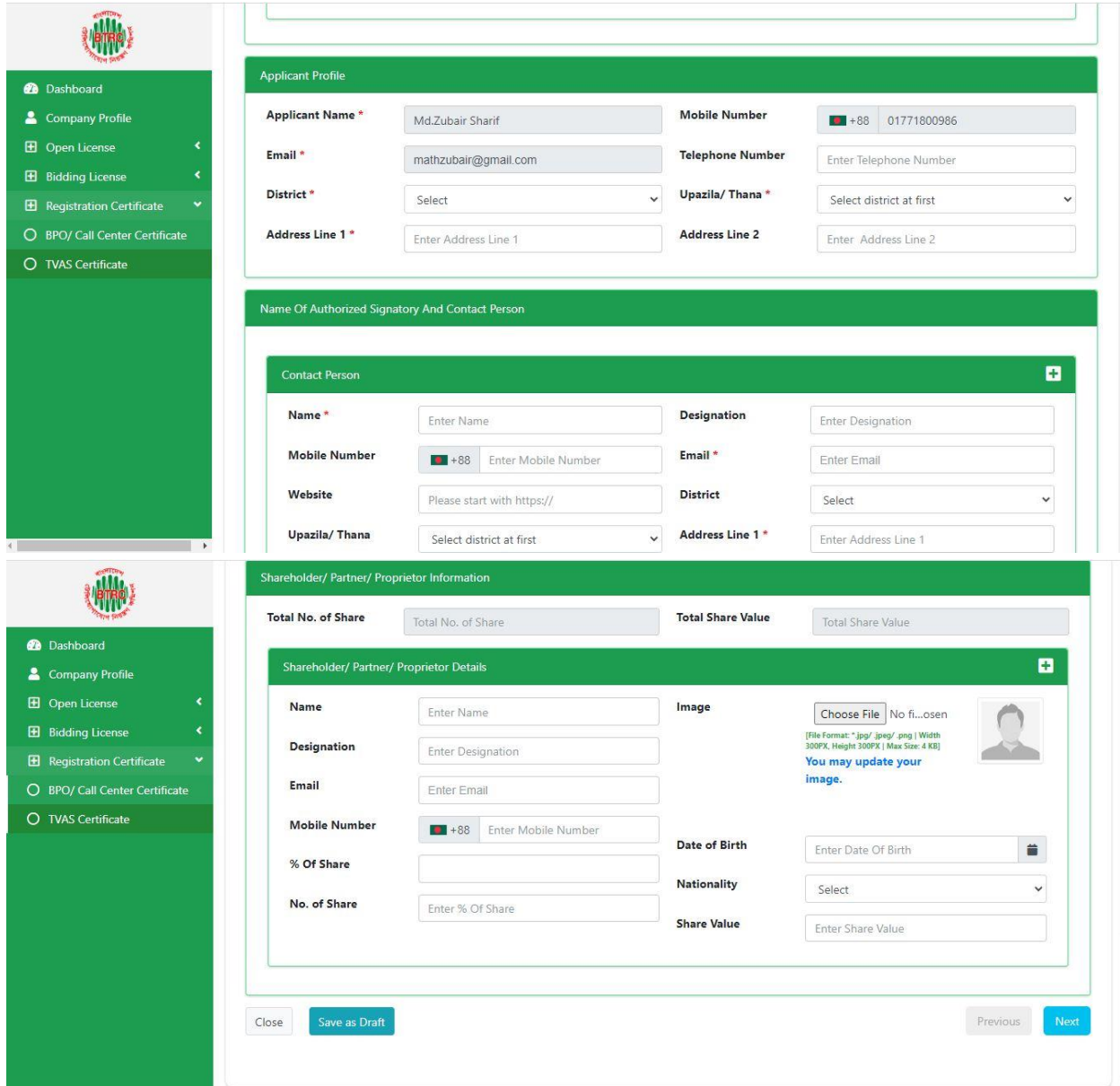
#### Registered Office Address

District: Dhaka | Upazila/ Thana: Dhanmondi  
Address Line 1: Rayr bazar | Address Line 2: Enter Address Line 2

#### Operational Office Address

Same as Registered office address

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.



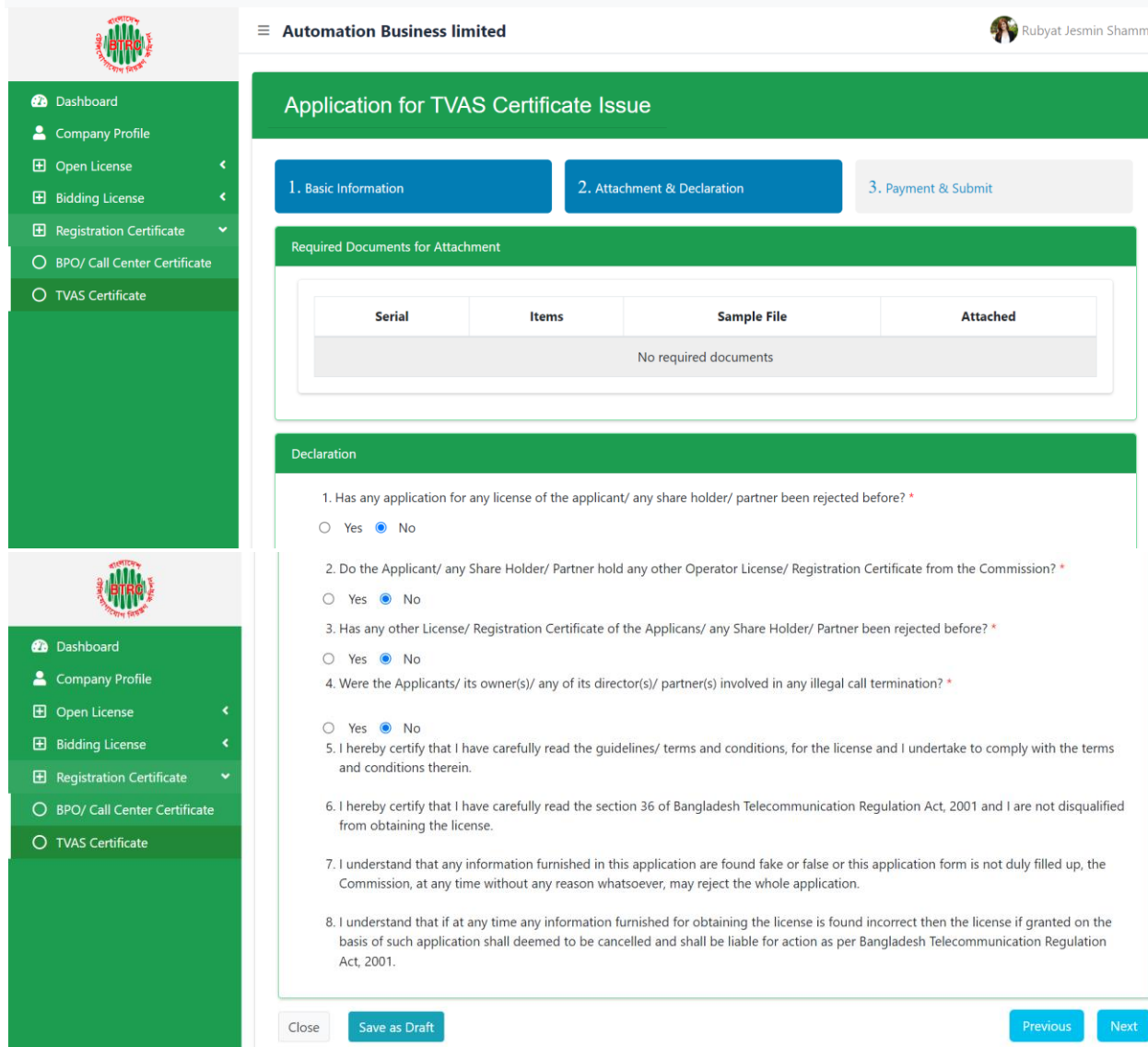
The screenshot displays a web-based application form for BTRC. The left sidebar contains navigation options: Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area is divided into three sections:

- Applicant Profile:** Fields include Applicant Name (Md.Zubair Sharif), Mobile Number (+88 01771800986), Email (mathzubair@gmail.com), Telephone Number, District (Select), Upazila/ Thana (Select district at first), Address Line 1 (Enter Address Line 1), and Address Line 2 (Enter Address Line 2).
- Name Of Authorized Signatory And Contact Person:** A sub-section titled 'Contact Person' with fields for Name, Designation, Mobile Number (+88), Email, Website (Please start with https://), District (Select), Upazila/ Thana (Select district at first), and Address Line 1 (Enter Address Line 1).
- Shareholder/ Partner/ Proprietor Information:** Fields for Total No. of Share, Total Share Value, and a sub-section 'Shareholder/ Partner/ Proprietor Details' with fields for Name, Designation, Email, Mobile Number (+88), % Of Share, No. of Share, Image (Choose File, No file chosen, with a note: [File Format: \*.jpg/ \*.jpeg/ \*.png | Width: 300PX, Height: 300PX | Max Size: 4 KB] You may update your image.), Date of Birth, Nationality (Select), and Share Value (Enter Share Value).

At the bottom, there are buttons for 'Close', 'Save as Draft', 'Previous', and 'Next'.

- **Applicant Profile:** Applicant must add various personal details as required.
- **Contact Person:** Contact person also needs to add various personal details and must be added Person Image.
- **Shareholder/partner/proprietor Details:** Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value.

- After fill up all required fields have to go next page by clicking Next Button.
- We can save the application by clicking Save as Draft button.



**Automation Business limited** Rubyat Jesmin Shammi

### Application for TVAS Certificate Issue

1. Basic Information | 2. Attachment & Declaration | 3. Payment & Submit

Required Documents for Attachment

| Serial                | Items | Sample File | Attached |
|-----------------------|-------|-------------|----------|
| No required documents |       |             |          |


Declaration

- Has any application for any license of the applicant/ any share holder/ partner been rejected before? \*  
 Yes  No
- Do the Applicant/ any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission? \*  
 Yes  No
- Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before? \*  
 Yes  No
- Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination? \*  
 Yes  No
- I hereby certify that I have carefully read the guidelines/ terms and conditions, for the license and I undertake to comply with the terms and conditions therein.
- I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.
- I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.
- I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.


Close Save as Draft Previous Next

**Declaration:** The required information must be filled. After filling up the above form, click Next button and the following form will get the option for payment.





Automation Business limited

 Rubyat Jesmin Shammi

Application for TVAS Certificate Issue

1. Basic Information

2. Attachment & Declaration

3. Payment & Submit

Application Fee Payment

**Payment Type \***  Online Payment  Pay Order

**Contact name \***  **Contact email \***

**Contact phone \***  **Contact address \***

**Pay amount**  **VAT on pay amount**

**Total Amount**

**Payment Status** Not Paid

Vat/ Tax and Transaction charge is an approximate amount, those may vary based on the Sonali Bank system and those will be visible here

Terms and Conditions

I agree with the Terms and Conditions

Close
Save as Draft
Submit
Previous
Preview

Managed by Business Automation Limited on behalf of Bangladesh Telecommunication Regulatory Commission

**Application Submission Payment:** Payment can be made in two ways. Online Payment and Pay Order.

**Online Payment:** After clicking the submit button, the payment should be completed through Somali Payment Gateway.

**Note:** First time investors need to pay only OSS fee (Tk. 5750). And when the application is processed from the director's desk then (Request for Payment) the Government Fee has to be paid according to the Investment Plan.

**Pay Order:** In Pay Order Information on the above page Pay Order Copy, Pay Order Number, Pay Order Date, Bank Name, Branch Name must be filled.

**Payment:** The applicant will see the payment details along with his/her personal information and will have to click (✓) to agree to the terms and click the submit button.



Application for TVAS Certificate Issue Close

Company/ Organization Information

|                            |           |              |                |
|----------------------------|-----------|--------------|----------------|
| Company/ Organization Name | Zubair It | Company Type | Proprietorship |
|----------------------------|-----------|--------------|----------------|

Registered Office Address

|                |       |                |       |
|----------------|-------|----------------|-------|
| District       | Dhaka | Upazila/ Thana | Badda |
| Address Line 1 | badda | Address Line 2 |       |

Operational Office Address

|                |       |                |       |
|----------------|-------|----------------|-------|
| District       | Dhaka | Upazila/ Thana | Badda |
| Address Line 1 | badda | Address Line 2 |       |

Applicant Profile

|                |                  |               |     |            |
|----------------|------------------|---------------|-----|------------|
| Applicant Name | Md.Zubair Sharif | Mobile Number | +88 | 1771800986 |
|----------------|------------------|---------------|-----|------------|

Required Documents for Attachment Close

| Serial                | Items | Sample File | Attached |
|-----------------------|-------|-------------|----------|
| No required documents |       |             |          |

Declaration

1. Has any application for any license of the applicant/ any share holder/ partner been rejected before?  
No
2. Do the Applicant/ any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission?  
No
3. Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before?  
No
4. Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination?  
No
5. I hereby certify that I have carefully read the guidelines/ terms and conditions, for the license and I undertake to comply with the terms and conditions therein.
6. I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.
7. I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.






Shareholder/ Partner/ Proprietor Information

Close

|                    |    |                   |    |
|--------------------|----|-------------------|----|
| Total No. of Share | 12 | Total Share Value | 12 |
|--------------------|----|-------------------|----|

Shareholder/ Partner/ Proprietor Details

|               |                   |               |   |   |
|---------------|-------------------|---------------|---|---|
| Name          | Rupa              | Image         | <small>[File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 MB]</small><br><a href="#">You may update your image.</a> |  |
| Designation   | q                 |               |   |   |
| Email         | akjsush@gmail.com |               |   |   |
| Mobile Number | +88 0130000099    | Date of Birth | 06-Dec-2012   |   |
| % Of Share    | 100               | Nationality   | Bangladeshi   |   |
| No. of Share  | 12                | Share Value   | 12  |   |
| NID No        | 2731465892        |               |   |   |

Required Documents for Attachment

Applicant Profile

|                |                          |                  |                |
|----------------|--------------------------|------------------|----------------|
| Applicant Name | Rubyat Jesmin Shammi     | Mobile Number    | +88 1760448234 |
| Email          | rubyatshammiss@gmail.com | Telephone Number |                |
| District       | Bagerhat                 | Upazila/ Thana   | Bagerhat Sadar |
| Address Line 1 | q                        | Address Line 2   |                |

Contact Person

Contact Person Information

|                |                |                |   |
|----------------|----------------|----------------|---|
| Name           | qqq            | Designation    | q   |
| Mobile Number  | +88            | Email          | zsdws@gmail.com   |
| Website        | https\lll.com  | District       | Bagerhat  |
| Upazila/ Thana | Bagerhat Sadar | Address Line 1 | q   |
| Address Line 2 |                | Image          | <small>[File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 KB]</small><br><a href="#">You may update your image.</a> |



application shall deemed to be canceled and shall be liable for action as per Bangladesh telecommunication regulation Act, 2001.

Close

### Application Fee Payment

|                |                      |                   |                          |
|----------------|----------------------|-------------------|--------------------------|
| Payment Type   | Online Payment       |                   |                          |
| Contact name   | Rubyat Jesmin Shammi | Contact email     | rubyatshammiss@gmail.com |
| Contact phone  | 01760448234          | Contact address   | Joypurhat                |
| Pay amount     | 5000                 | VAT on pay amount | 750                      |
| Total Amount   | 5750                 |                   |                          |
| Payment Status | Not Paid             |                   |                          |

Vat/ Tax and Transaction charge is an approximate amount, those may vary based on the Sonali Bank system and those will be visible here after payment submission.

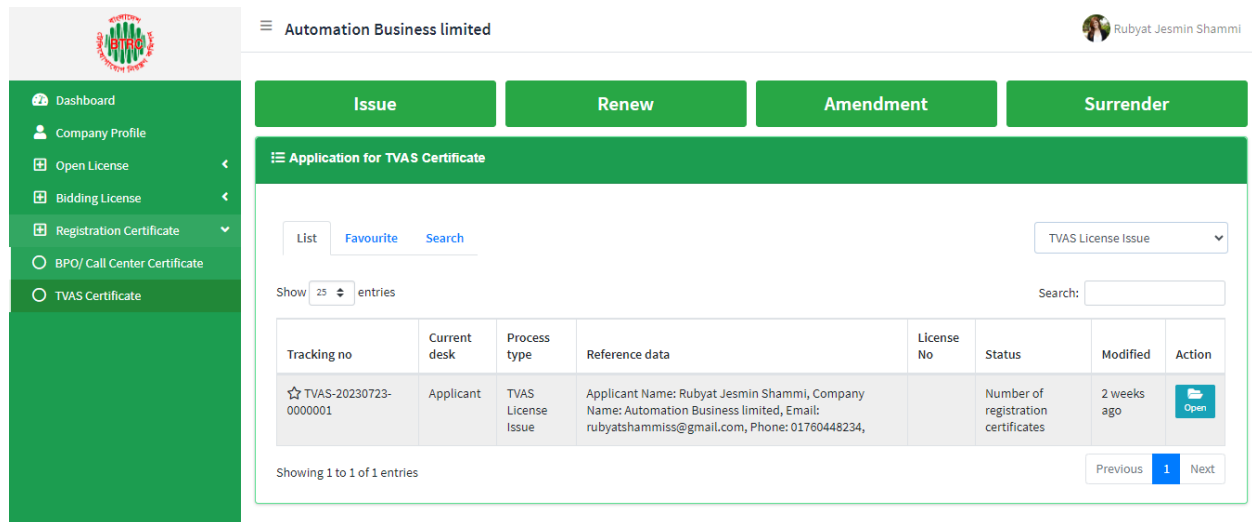
### Terms and Conditions

I agree with the Terms and Conditions

Go Back Payment

- Check all the information on this page and click on the Payment button Application.
- Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

## Some Application Information:



Automation Business limited

Rubyat Jesmin Shammi

Issue Renew Amendment Surrender

### Application for TVAS Certificate

List Favourite Search TVAS License Issue

Show 25 entries Search:

| Tracking no             | Current desk | Process type       | Reference data  | License No | Status                              | Modified    | Action |
|-------------------------|--------------|--------------------|---|------------|-------------------------------------|-------------|--------|
| ☆ TVAS-20230723-0000001 | Applicant    | TVAS License Issue | Applicant Name: Rubyat Jesmin Shammi, Company Name: Automation Business limited, Email: rubyatshammiss@gmail.com, Phone: 01760448234, |            | Number of registration certificates | 2 weeks ago | Open   |

Showing 1 to 1 of 1 entries

Previous 1 Next

- Click Open button from Application for VTS License Issue. After clicking the Open button, the following window will appear



The screenshot shows the user interface for 'Automation Business limited'. On the left is a green sidebar with navigation options: Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area has a header with 'Automation Business limited' and a user profile 'Rubyat Jesmin Shammil'. Below the header are two tabs: 'Application status' (active) and 'Payment Information'. The 'Application status' tab displays tracking and submission details, along with 'Download as PDF' and 'Download certificate' buttons. A 'Company/ Organization Information' section follows, showing company name, type, and registered office address details.

| Application Status |                         |                |                                |
|--------------------|-------------------------|----------------|--------------------------------|
| Tracking no.       | : TVAS-20230723-0000001 | Current desk   | : Applicant                    |
| Date of submission | : 23.07.2023            | License Number | : 14.32.0000.702.50.004.23.001 |

| Company/ Organization Information |                               |              |                   |
|-----------------------------------|-------------------------------|--------------|-------------------|
| Company/ Organization Name        | : Automation Business limited | Company Type | : Private Limited |

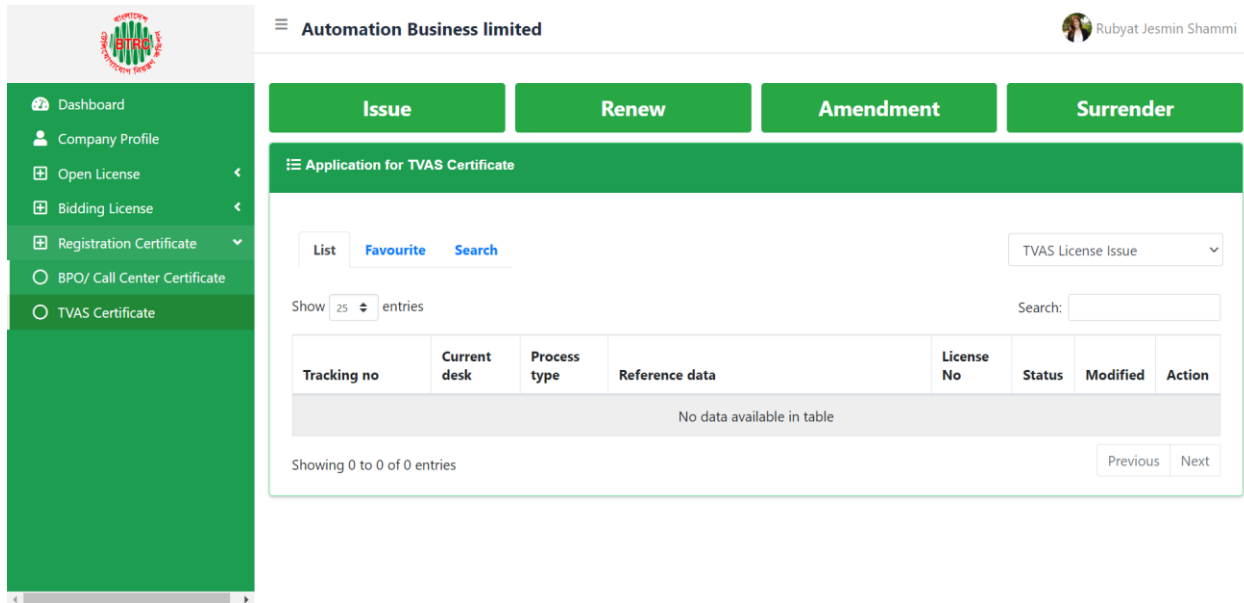
| Registered Office Address |              |                |             |
|---------------------------|--------------|----------------|-------------|
| District                  | : Dhaka      | Upazila/ Thana | : Dhanmondi |
| Address Line 1            | : Rayr bazar | Address Line 2 | :           |

- Application Status, Payment information, Application Download as PDF, buttons will be available in this window.
- **Application Status:** Application Status can be seen here.
- **Payment information:** Clicking the button will show the payment information of the applicant.

**Download as PDF:** By clicking the button, the applicant can download the PDF form of the application

## 2. Application for TVAS License Renew:

After logging in, click on the TVAS Registration Certificate Renew submenu, from the Open License menu of BTRC License Service. After clicking on TVAS Certificate Renew, the following page will appear.



The screenshot shows the user interface for the TVAS License Renew application. The page is titled "Automation Business limited" and the user is logged in as "Rubyat Jesmin Shammi". The main navigation menu on the left includes: Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area has four buttons: Issue, Renew, Amendment, and Surrender. Below these buttons is a section titled "Application for TVAS Certificate" with a sub-menu icon. This section contains a list view with options for "List", "Favourite", and "Search". There is a dropdown menu for "TVAS License Issue" and a search input field. The table below shows the following columns: Tracking no, Current desk, Process type, Reference data, License No, Status, Modified, and Action. The table is currently empty, displaying "No data available in table". At the bottom, it shows "Showing 0 to 0 of 0 entries" and "Previous Next" navigation buttons.

- If you click on the issue button on the above page, the guideline will appear.
- Following the guideline, we have to submit the information accordingly. Guideline are given on the following page.

Please read the guideline, scroll down and proceed the application



বাংলাদেশ টেলিযোগাযোগ নিয়ন্ত্রণ কমিশন  
আইইবি ভবন, রমনা, ঢাকা - ১০০০।  
লাইসেন্সিং শাখা



নম্বর ১৪.৩২.০০০০.৭০২.৪৫.১০৬.১৯.২০৭৩

তারিখ: ২৯ অগ্রহায়ণ ১৪২৮  
১৪ ডিসেম্বর ২০২১

বিজ্ঞপ্তি/নোটিশ

বিষয়: “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” এর সংশোধনী প্রসঙ্গে।

সূত্রঃ ক) ডাক ও টেলিযোগাযোগ বিভাগের পত্র নং- ১৪.০০.০০০০. ১০১.১৮.০০৮.১৯.১৬৮৭;  
তারিখঃ ০৮-১২-২০২১  
খ) বিটিআরসি নোটিশ নং- ১৪.৩২.০০০০. ৭০২.৪৫.১০৬.১৯.১৩০৮; তারিখঃ ১৪-১০-২০২১.


উপর্যুক্ত বিষয় ও সূত্রস্থ পত্রের প্রেক্ষিতে নির্দেশিত হয়ে জানানো যাচ্ছে যে, সরকার কর্তৃক “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” (যার নং- ১৪.৩২.০০০০.০০৭.৫৫.১০১.১৫.৬১৫; তারিখঃ ১৫-১২-২০২০) এ নিম্নোল্লিখিত রুজসমূহের সংশোধন আনয়ন করা হয়েছেঃ

| Clause No | Existing Clause | Amended Clause | Amended Clause in |
|-----------|-----------------|----------------|-------------------|
|-----------|-----------------|----------------|-------------------|

২

I have read the guidelines for this License/Certificate.

- After reading the full guideline then click on the “I have read the guidelines for this License/certificate” then click on Next button. After clicking the Next button, the following form will be displayed. Fill the required information according to the field of this form.



Automation Business limited Rubyat Jesmin Shammi

### Application for TVAS Certificate Renew

1. Basic Information | 2. Attachment, Declaration & Submit | 3. Payment & Submit

#### License Information

License No:

Issue Date:   Expiry Date:

#### Company/ Organization Information

Company/ Organization Name:  Company Type:

#### Registered Office Address

District:  Upazila/ Thana:

Address:

#### Operational Office Address

District:  Upazila/ Thana:

Address:

#### Applicant Profile

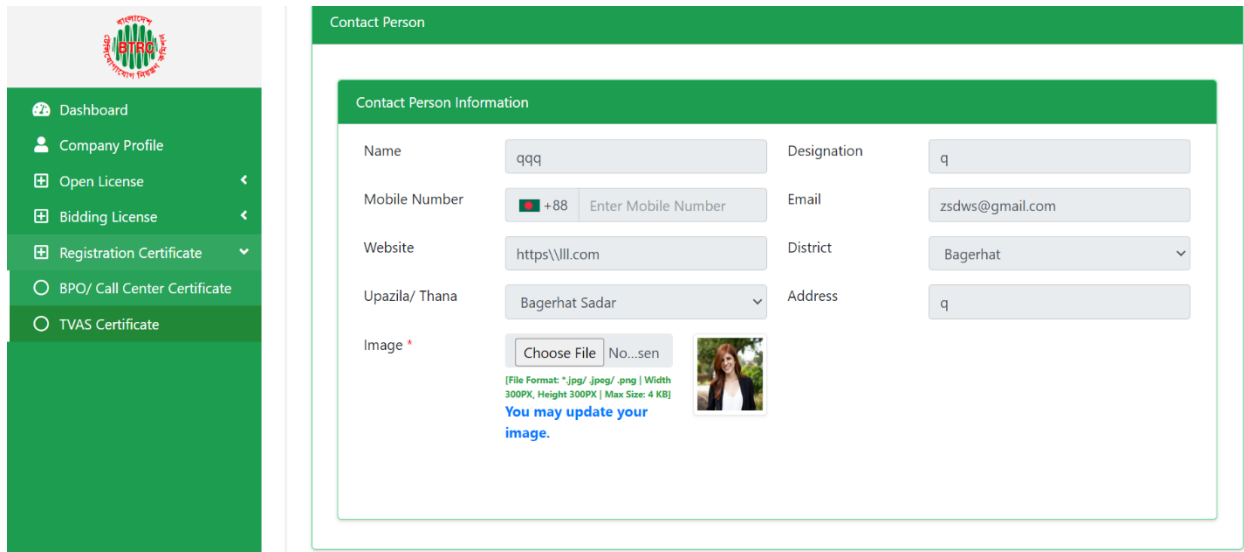
Applicant Name:  Mobile Number:

Email:  Telephone Number:

District:  Upazila/ Thana:


- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.

- **Applicant Profile:** Applicant must add various personal details as required.

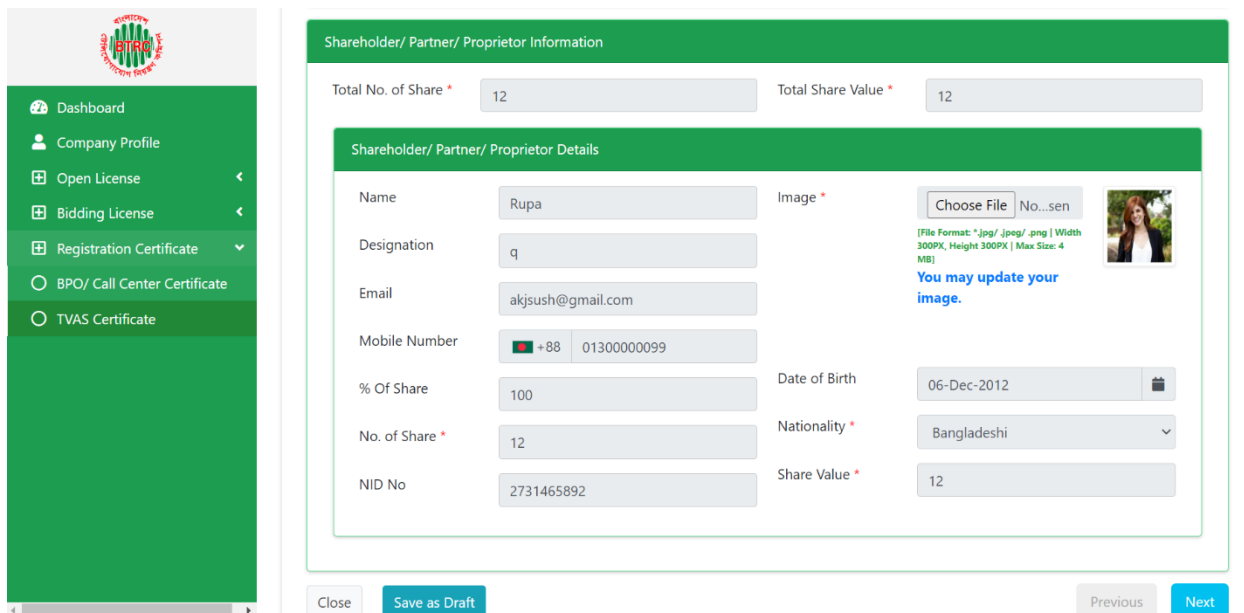


**Contact Person**

**Contact Person Information**

|                |                         |   |                 |
|----------------|-------------------------|---|-----------------|
| Name           | qqq                     | Designation   | q               |
| Mobile Number  | +88 Enter Mobile Number | Email   | zsdws@gmail.com |
| Website        | https\lll.com           | District  | Bagerhat        |
| Upazila/ Thana | Bagerhat Sadar          | Address   | q               |
| Image *        | Choose File No...sen    |  |                 |


[File Format: \*.jpg/ .jpeg/ .png | Width 300PX, Height 300PX | Max Size: 4 KB]  
[You may update your image.](#)



**Shareholder/ Partner/ Proprietor Information**

|                      |    |                     |    |
|----------------------|----|---------------------|----|
| Total No. of Share * | 12 | Total Share Value * | 12 |
|----------------------|----|---------------------|----|


**Shareholder/ Partner/ Proprietor Details**

|                |                   |  |                      |
|----------------|-------------------|--|----------------------|
| Name           | Rupa              | Image *  | Choose File No...sen |
| Designation    | q                 |   |                      |
| Email          | akjsush@gmail.com | [File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 MB]<br><a href="#">You may update your image.</a> |                      |
| Mobile Number  | +88 01300000099   | Date of Birth  | 06-Dec-2012          |
| % Of Share     | 100               | Nationality *  | Bangladeshi          |
| No. of Share * | 12                | Share Value *  | 12                   |
| NID No         | 2731465892        |  |                      |

Close Save as Draft Previous Next

**Contact Person:** Contact person also needs to add various personal details and must be added Person Image.

- **Shareholder/partner/proprietor Details:** Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value



**Automation Business limited**

- Dashboard
- Company Profile
- Open License <
- Bidding License <
- Registration Certificate v
- BPO/ Call Center Certificate
- TVAS Certificate

Rubyat Jesmin Shhami

### Application for TVAS Certificate Renew

1. Basic Information2. Attachment, Declaration & Submit3. Payment & Submit

Required Documents for Attachment

| Serial                | Items | Sample File | Attached |
|-----------------------|-------|-------------|----------|
| No required documents |       |             |          |

Declaration

1. Has any application for any license of the applicant/ any share holder/ partner been rejected before? \*

Yes  No

2. Do the Applicant/any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission? \*

Yes  No

3. Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before? \*

Yes  No

4. Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination? \*

Yes  No

5. I hereby certify that I have carefully read the guidelines/ terms and conditions, for the license and I undertake to comply with the terms and conditions therein.

6. I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.

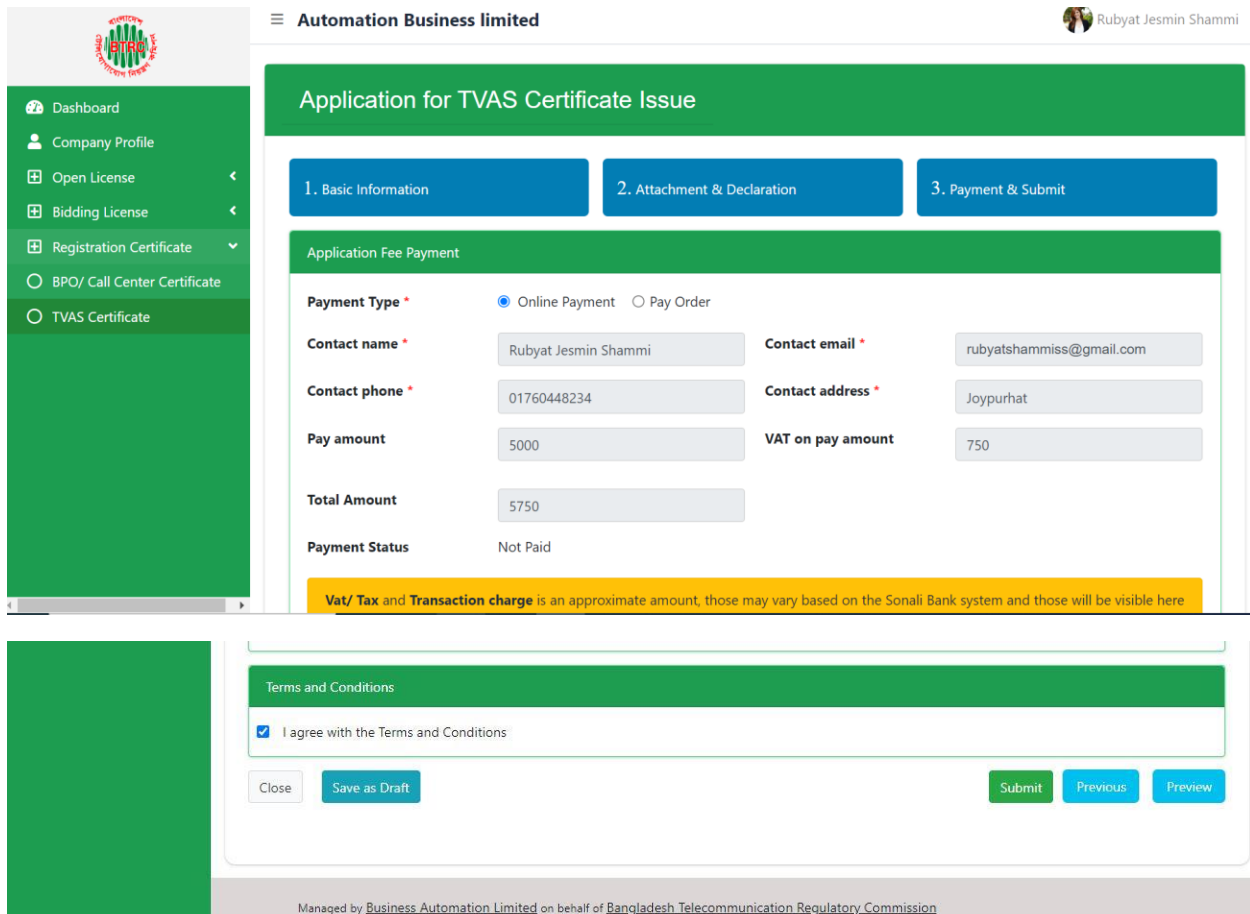
7. I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.

8. I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.

CloseSave as DraftPreviousNext

**Declaration:** The required information must be filled. After filling up the above form, click Next button and the following form will get the option for payment.





**Application Submission Payment:** Payment can be made in two ways. Online Payment and Pay Order.

**Pay Order:** In Pay Order Information on the above page Pay Order Copy, Pay Order Number, Pay Order Date, Bank Name, Branch Name must be filled.

- agree with Terms and Conditions must be selected.
- After filling all the information and clicking the Submit button, the Preview Form will be available.



- Check all the information on this page and click on the Payment button Application.
- Submit and confirmation message will be sent to your phone and phone message and mail with Tracking Id.

### Some Application Information:

The screenshot shows the user interface for 'Automation Business limited'. The user is logged in as 'Rubyat Jesmin Shammil'. The main navigation menu includes Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area is titled 'Application for TVAS Certificate' and features buttons for 'Issue', 'Renew', 'Amendment', and 'Surrender'. Below these buttons is a table with columns: Tracking no, Current desk, Process type, Reference data, License No, Status, Modified, and Action. A single entry is shown with tracking number 'TVAS-06082023-REN-0000004', current desk 'Chairman', process type 'TVAS License Renew', and status 'Submitted'. An 'Open' button is visible in the Action column.

- Click Open button from Application for VTS License Issue.
- After clicking the Open button, the following window will appear.

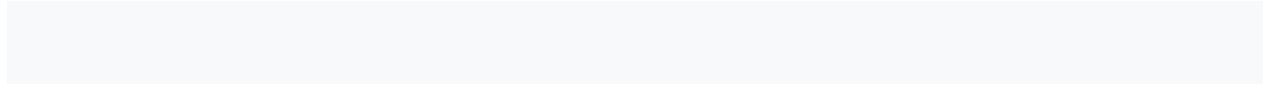
The screenshot shows the 'Application status' window for tracking number 'TVAS-06082023-REN-0000004'. It displays 'Payment information' with fields for Tracking no, Current desk (Chairman), Date of submission (06.08.2023), and License Number (14.32.0000.702.50.004.23.001). A 'Download as PDF' button is present. Below this is the 'Company/ Organization Information' section, showing 'Automation Business limited' as a 'Private Limited' company. The registered office address is listed as 'Rayr bazar' in 'Dhaka' district, 'Dhanmondi' upazila/thana.

- Application Status, Payment information, Application Download as PDF, buttons will be available in this window.
- **Application Status:** Application Status can be seen here.



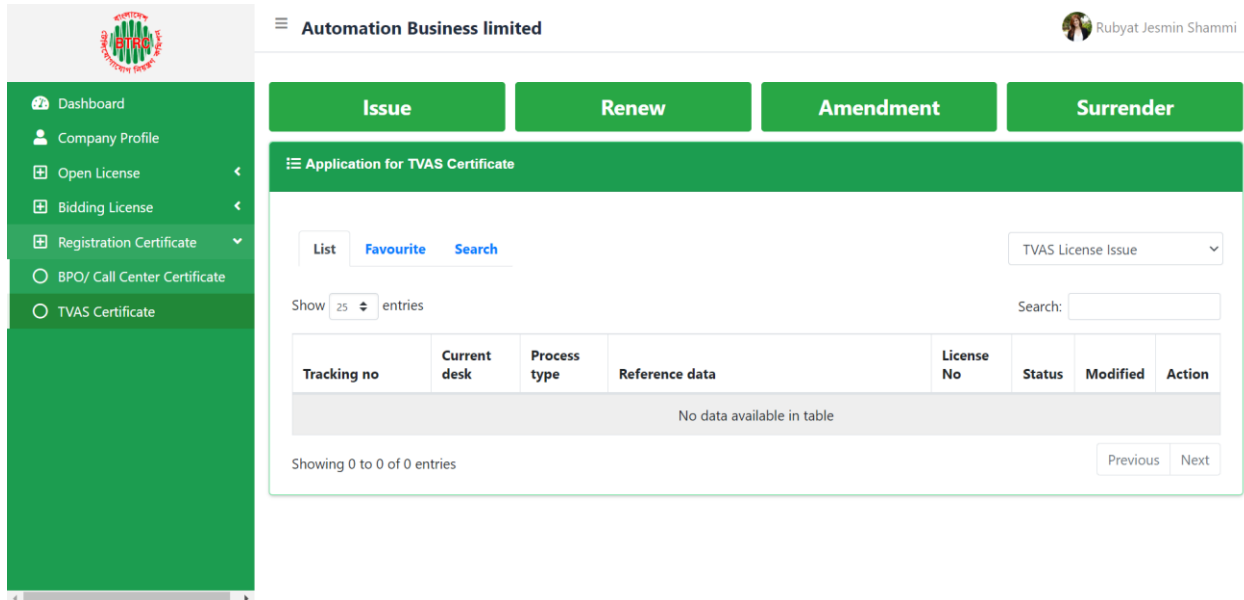
➤ **Payment information:** Clicking the button will show the payment information of the applicant.

**Download as PDF:** By clicking the button, the applicant can download the PDF form of the application



### 3. Application for TVAS Certificate Amendment:

After logging in, click on the TVAS Certificate Amendment submenu from the Open License menu of BTRC License Service. After clicking on TVAS Certificate Amendment, the following page will appear.



- If you click on the Issue button on the above page, the instructions will be displayed.
- Following the guidelines, we have to submit the information accordingly. Guidelines are provided on the following pages.

Please read the guideline, scroll down and proceed the application



বাংলাদেশ টেলিযোগাযোগ নিয়ন্ত্রণ কমিশন  
আইইবি ভবন, রমনা, ঢাকা - ১০০০।  
লাইসেন্সিং শাখা



নম্বর ১৪.৩২.০০০০.৭০২.৪৫.১০৬.১৯.২০৭৩

তারিখ: ২৯ অগ্রহায়ণ ১৪২৮

১৪ ডিসেম্বর ২০২১

বিজ্ঞপ্তি/নোটিশ

বিষয়: “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” এর সংশোধনী প্রসঙ্গে।

সূত্রঃ ক) ডাক ও টেলিযোগাযোগ বিভাগের পত্র নং- ১৪.০০.০০০০. ১০১.১৮.০০৮.১৯.১৬৮৭;

তারিখঃ ০৮-১২-২০২১

খ) বিটিআরসি নোটিশ নং- ১৪.৩২.০০০০. ৭০২.৪৫.১০৬.১৯.১৩০৮; তারিখঃ ১৪-১০-২০২১.

উপর্যুক্ত বিষয় ও সূত্রস্থ পত্রের প্রেক্ষিতে নির্দেশিত হয়ে জানানো যাচ্ছে যে, সরকার কর্তৃক “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” (যার নং- ১৪.৩২.০০০০.০০৭.৫৫.১০১.১৫.৬১৫; তারিখঃ ১৫-১২-২০২০) এ নিম্নোল্লিখিত রুজসমূহের সংশোধন আনয়ন করা হয়েছেঃ

| Clause No | Existing Clause | Amended Clause | Amended Clause in |
|-----------|-----------------|----------------|-------------------|
|-----------|-----------------|----------------|-------------------|

২

I have read the guidelines for this License/Certificate.

- After reading the complete guidelines then click on “I have read the guidelines for this license/certificate” then click on Next button. After clicking the Next button, the following form will appear. Fill this list with required information according to its field.



**Automation Business limited** Rubyat Jesmin Shammi

### Application for TVAS License Amendment

1. Basic Information | 2. Attachment, Declaration | 3. Submit

**Company/ Organization Information** EDIT

Company/ Organization Name: Automation Business limited | Company Type: Private Limited

**Registered Office Address**

District: Dhaka | Upazila/ Thana: Dhanmondi  
Address: Rayr bazar

**Operational Office Address**  As Same As Registered Address

**Operational Office Address**  As Same As Registered Address

District: Dhaka | Upazila/ Thana: Dhanmondi  
Address: Rayr bazar

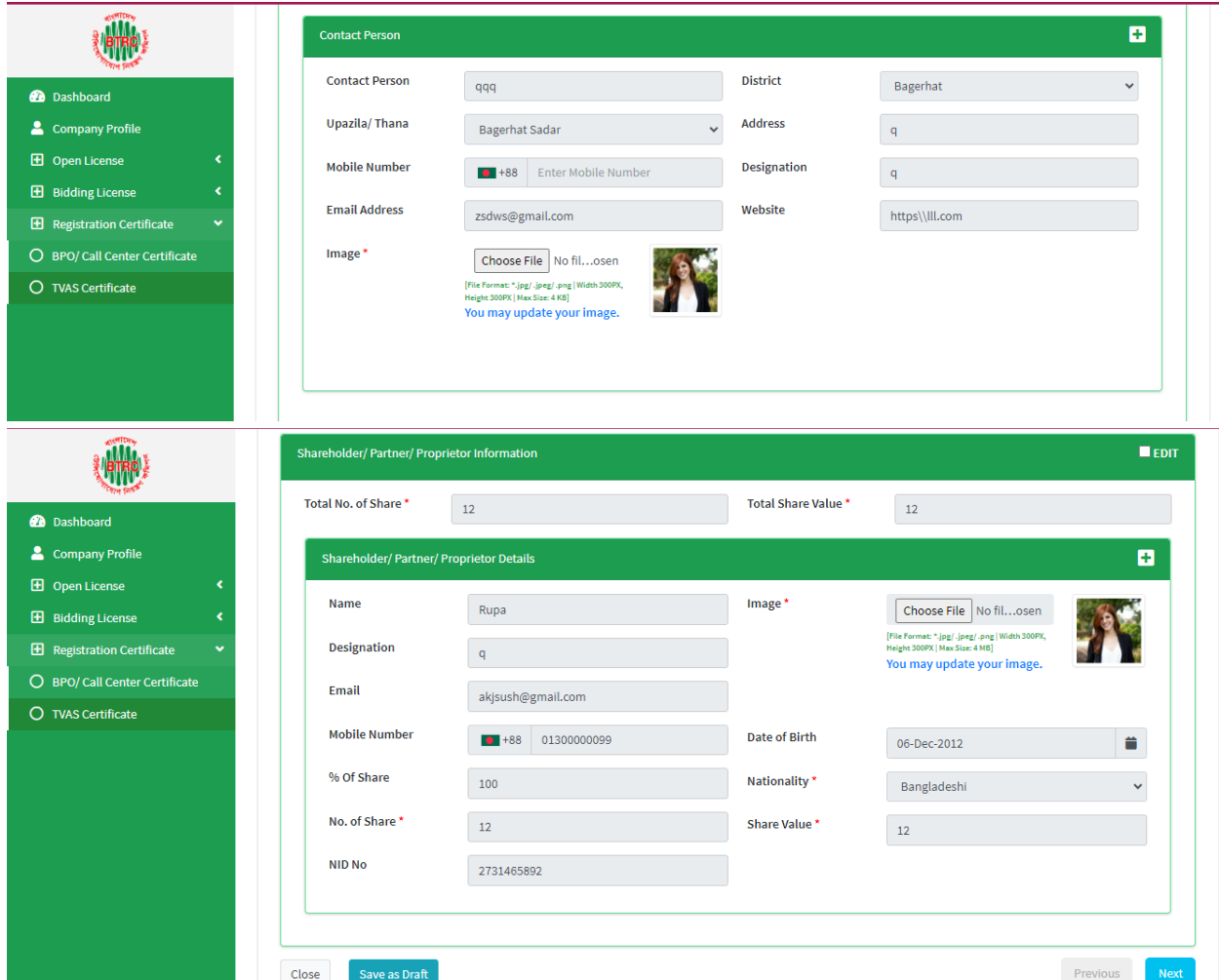
**Applicant Profile** EDIT

Applicant Name: Rubyat Jesmin Shammi | District: Bagerhat

Upazila/ Thana: Bagerhat Sadar | Address: q


Email: rubyatshammiss@gmail.com | Mobile Number: +88 1760448234

Telephone Number: 4444556677



The screenshot displays two forms in the BTRC LIMS system. The left sidebar contains navigation options: Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area shows the 'Contact Person' form with fields for Contact Person (qqq), District (Bagerhat), Upazila/ Thana (Bagerhat Sadar), Address (q), Mobile Number (+88 Enter Mobile Number), Designation (q), Email Address (zsdws@gmail.com), Website (https\\lll.com), and Image. Below this is the 'Shareholder/ Partner/ Proprietor Information' form, which includes summary fields for Total No. of Share (12) and Total Share Value (12), and a detailed form for Shareholder/ Partner/ Proprietor Details with fields for Name (Rupa), Designation (q), Email (akjsush@gmail.com), Mobile Number (+88 01300000099), Date of Birth (06-Dec-2012), % Of Share (100), Nationality (Bangladeshi), No. of Share (12), Share Value (12), and NID No (2731465892). Navigation buttons at the bottom include Close, Save as Draft, Previous, and Next.

- To close the page, click on the Close button.
- To save all the information entered in the form, click on the Save as Draft button.
- After filling up the above form, click the Next button and the following form will be displayed. The required information will be filled in this form.



Automation Business limited Rubyat Jesmin Shammil

### Application for TVAS License Amendment

1. Basic Information | 2. Attachment, Declaration | 3. Submit

Required Documents for attachment

| Serial                | Items | Sample File | Attached |
|-----------------------|-------|-------------|----------|
| No required documents |       |             |          |

Declaration EDIT

1. Has any application for any license of the applicant/any share holder/partner been rejected before? \*

Yes  No

2. Do the Applicant/any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission? \*

Yes  No

3. Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before? \*

Yes  No

4. Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination? \*

Yes  No

5. I hereby certify that I have carefully read the guidelines/terms and conditions, for the license and I undertake to comply with the terms and conditions therein.

6. I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.

7. I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.

8. I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.

- To close the page, click on the Close button.
- To save all the information entered in the form, click on the Save as Draft button.

2. If you click the Next button of the above form, you will see the following form.





Automation Business limited

Rubyat Jesmin Shammii

### Application for TVAS License Amendment

1. Basic Information    2. Attachment, Declaration    3. Submit

Terms and Conditions

I agree with the Terms and Conditions

Close    Save as Draft    Submit    Previous    Preview

- I have to select I agree with the terms and conditions. The preview form is available by clicking the submit button.
- After filling all the information and clicking the Submit button, the Preview Form will be available.

Application for TVAS License Amendment

Close

Company/ Organization Information

|                            |                             |              |                 |
|----------------------------|-----------------------------|--------------|-----------------|
| Company/ Organization Name | Automation Business limited | Company Type | Private Limited |
|----------------------------|-----------------------------|--------------|-----------------|

Registered Office Address

|          |            |                |           |
|----------|------------|----------------|-----------|
| District | Dhaka      | Upazila/ Thana | Dhanmondi |
| Address  | Rayr bazar |                |           |

Operational Office Address

|          |            |                |           |
|----------|------------|----------------|-----------|
| District | Dhaka      | Upazila/ Thana | Dhanmondi |
| Address  | Rayr bazar |                |           |

Applicant Profile



**Applicant Profile**

|                  |                          |               |                |
|------------------|--------------------------|---------------|----------------|
| Applicant Name   | Rubyat Jesmin Shammi     | District      | Bagerhat       |
| Upazila/ Thana   | Bagerhat Sadar           | Address       | q              |
| Email            | rubyatshammiss@gmail.com | Mobile Number | +88 1760448234 |
| Telephone Number | 4444556677               |               |                |

**Name Of Authorized Signatory And Contact Person**

**Contact Person**

|                |   |             |               |
|----------------|---|-------------|---------------|
| Contact Person | qqq   | District    | Bagerhat      |
| Upazila/ Thana | Bagerhat Sadar  | Address     | q             |
| Mobile Number  | +88   | Designation | q             |
| Email Address  | zsdws@gmail.com   | Website     | https\lll.com |
| Image          | <small>[File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 MB]</small><br><a href="#">You may update your image.</a> |             |               |

**Shareholder/ Partner/ Proprietor Information**

|                    |    |                   |    |
|--------------------|----|-------------------|----|
| Total No. of Share | 12 | Total Share Value | 12 |
|--------------------|----|-------------------|----|

**Shareholder/ Partner/ Proprietor Details**

|               |                   |               |   |
|---------------|-------------------|---------------|---|
| Name          | Rupa              | Image         | <small>[File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 MB]</small><br><a href="#">You may update your image.</a> |
| Designation   | q                 |               |   |
| Email         | akjsush@gmail.com |               |   |
| Mobile Number | +88 01300000099   | Date of Birth | 06-Dec-2012   |
| % Of Share    | 100               | Nationality   | Bangladeshi   |
| No. of Share  | 12                | Share Value   | 12  |
| NID No        | 2731465892        |               |   |

**Required Documents for attachment**

Close

Close



**Declaration**

1. Has any application for any license of the applicant/any share holder/partner been rejected before?  
No
2. Do the Applicant/any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission?  
No
3. Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before?  
No
4. Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination?  
No
5. I hereby certify that I have carefully read the guidelines/terms and conditions, for the license and I undertake to comply with the terms and conditions therein.
6. I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.
7. I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.
8. I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.

**Terms and Conditions**

I agree with the Terms and Conditions

Go Back Submit

- After checking all the information on this page and clicking on the payment button, the application will be submitted and a confirmation message will be sent to your phone and phone message and mail with tracking ID.

### Application Information: Click on the Open button from the TVAS Certificate Amendment

Automation Business limited
Rubyat Jesmin Shammii

Successfully Application Submitted!

Issue

Renew

Amendment

Surrender

Application for TVAS Certificate

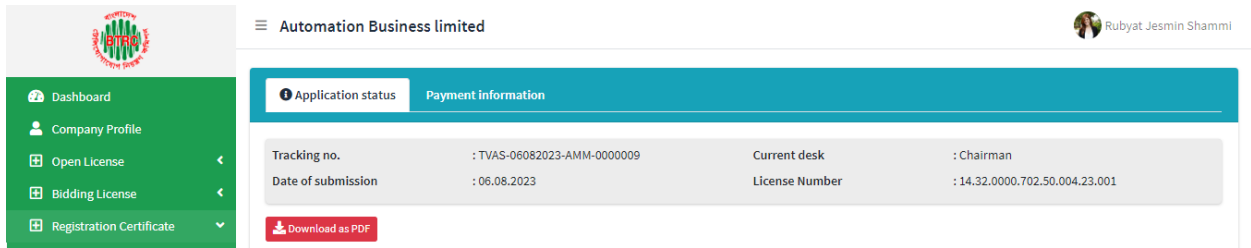
List Favourite Search
TVAS License Ammendment

Show 25 entries
Search:

| Tracking no               | Current desk | Process type            | Reference data  | License No                   | Status    | Modified      | Action   |
|---------------------------|--------------|-------------------------|---|------------------------------|-----------|---------------|--|
| TVAS-06082023-AMM-0000009 | Chairman     | TVAS License Ammendment | Applicant Name: Rubyat Jesmin Shammii, Company Name: Automation Business limited, Email: rubyatshammis@gmail.com, Phone: 01760448234, | 14.32.0000.702.50.004.23.001 | Submitted | 3 seconds ago | <span style="background-color: #007bff; color: white; padding: 2px 5px; border-radius: 3px;">Open</span> |

Showing 1 to 1 of 1 entries
Previous 1 Next

- After clicking the Open button, the following window will appear.

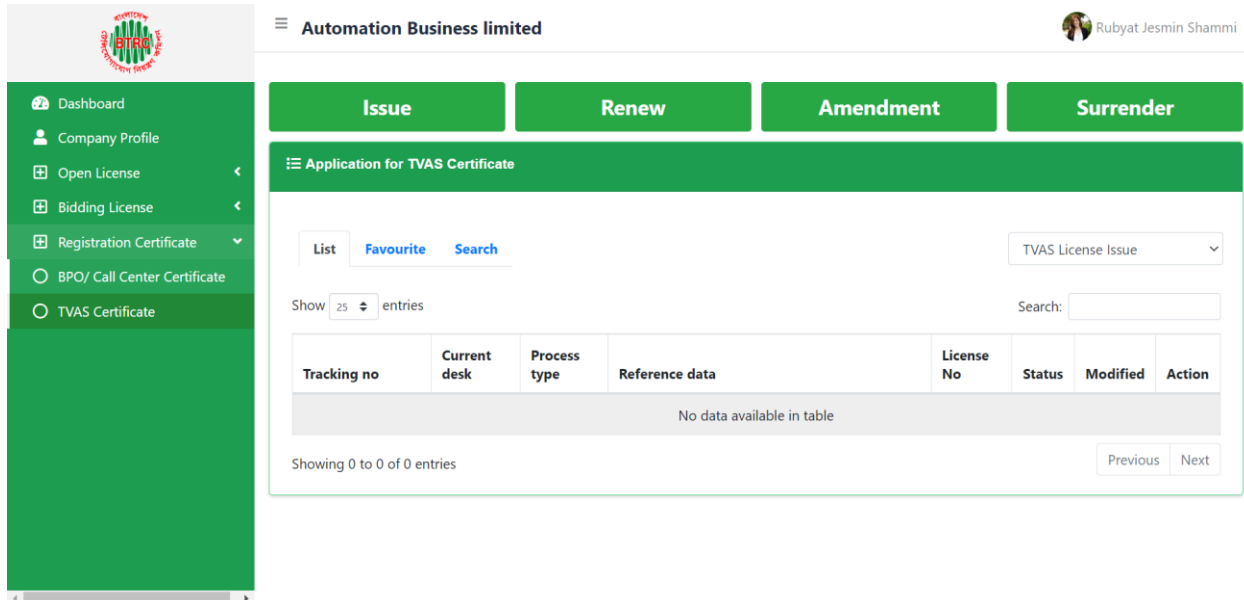


- Application Status, Payment information, Application Download as PDF, buttons will be available in this window.
- **Application Status:** Application Status can be seen here.
- **Payment information:** Clicking the button will show the payment information of the applicant.

**Download as PDF:** By clicking the button, the applicant can download the PDF form of the application

## 4. Application for TVAS Certificate Surrender:

After logging in, click on the TVAS Certificate Amendment submenu from the Open License menu of BTRC License Service. After clicking on TVAS Certificate Surrender, the following page will appear.



The screenshot shows the user interface for the TVAS Certificate Surrender application. The page is titled "Automation Business limited" and the user is logged in as "Rubyat Jesmin Shammi". The main navigation menu on the left includes options like Dashboard, Company Profile, Open License, Bidding License, Registration Certificate, BPO/ Call Center Certificate, and TVAS Certificate. The main content area has four buttons: Issue, Renew, Amendment, and Surrender. Below these buttons is a section titled "Application for TVAS Certificate" with a dropdown menu set to "TVAS License Issue". There are tabs for "List", "Favourite", and "Search". A search box is present, and the table shows "No data available in table". The table has columns for Tracking no, Current desk, Process type, Reference data, License No, Status, Modified, and Action. The page shows "Showing 0 to 0 of 0 entries" and has "Previous" and "Next" navigation buttons.

- If you click on the Issue button on the above page, the instructions will be displayed.
- Following the guidelines, we have to submit the information accordingly. Guidelines are provided on the following pages.

Please read the guideline, scroll down and proceed the application



বাংলাদেশ টেলিযোগাযোগ নিয়ন্ত্রণ কমিশন  
আইইবি ভবন, রমনা, ঢাকা - ১০০০।  
লাইসেন্সিং শাখা



নম্বর ১৪.৩২.০০০০.৭০২.৪৫.১০৬.১৯.২০৭৩

তারিখ: ২৯ অগ্রহায়ণ ১৪২৮  
১৪ ডিসেম্বর ২০২১

বিজ্ঞপ্তি/নোটিশ

বিষয়: “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” এর সংশোধনী প্রসঙ্গে।

সূত্রঃ ক) ডাক ও টেলিযোগাযোগ বিভাগের পত্র নং- ১৪.০০.০০০০. ১০১.১৮.০০৮.১৯.১৬৮৭;  
তারিখঃ ০৮-১২-২০২১  
খ) বিটিআরসি নোটিশ নং- ১৪.৩২.০০০০. ৭০২.৪৫.১০৬.১৯.১৩০৮; তারিখঃ ১৪-১০-২০২১.

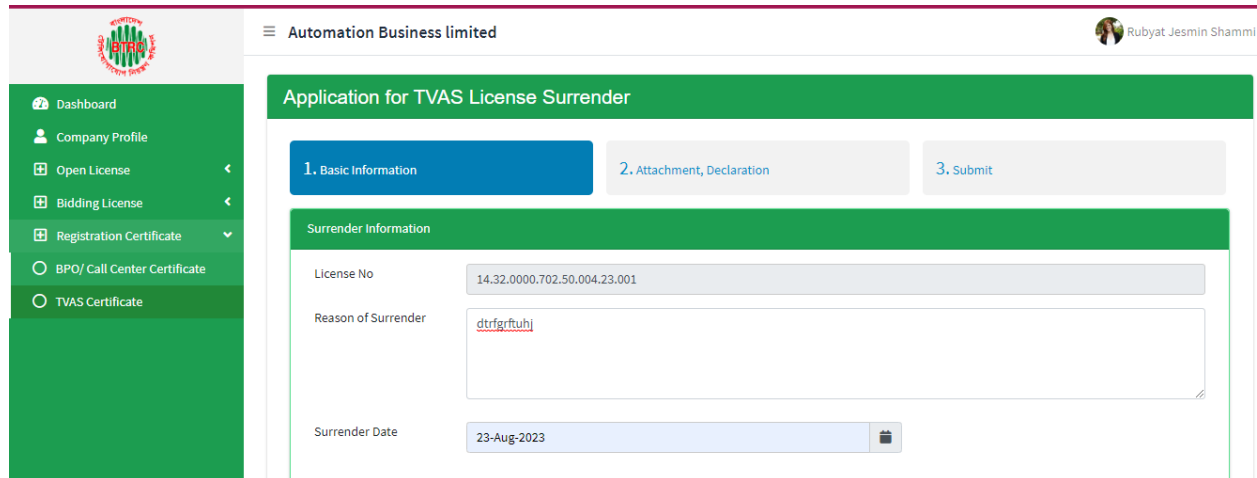
উপর্যুক্ত বিষয় ও সূত্রস্থ পত্রের প্রেক্ষিতে নির্দেশিত হয়ে জানানো যাচ্ছে যে, সরকার কর্তৃক “Regulatory and Licensing Guideline for Internet Service Provider (ISP) in Bangladesh.” (যার নং- ১৪.৩২.০০০০.০০৭.৫৫.১০১.১৫.৬১৫; তারিখঃ ১৫-১২-২০২০) এ নিম্নোল্লিখিত রুজসমূহের সংশোধন আনয়ন করা হয়েছেঃ

| Clause No | Existing Clause | Amended Clause | Amended Clause in |
|-----------|-----------------|----------------|-------------------|
|-----------|-----------------|----------------|-------------------|

২

I have read the guidelines for this License/Certificate.

- After reading the complete guidelines then click on “I have read the guidelines for this license/certificate” then click on Next button. After clicking the Next button, the following form will appear. Fill this list with required information according to its field



Automation Business limited

Rubyat Jesmin Shammil

### Application for TVAS License Surrender

1. Basic Information | 2. Attachment, Declaration | 3. Submit

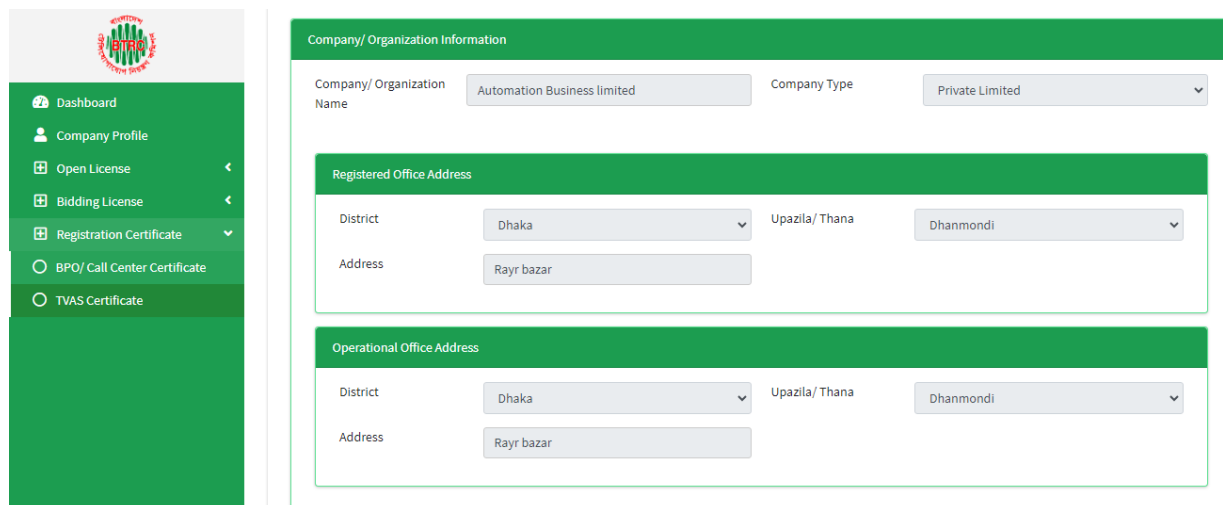
**Surrender Information**

License No: 14.32.0000.702.50.004.23.001

Reason of Surrender: dtrfgrftuhj

Surrender Date: 23-Aug-2023

**License Information:** If you verify the correct License No, you will see all the information on the following page.



Company/ Organization Information

Company/ Organization Name: Automation Business limited | Company Type: Private Limited

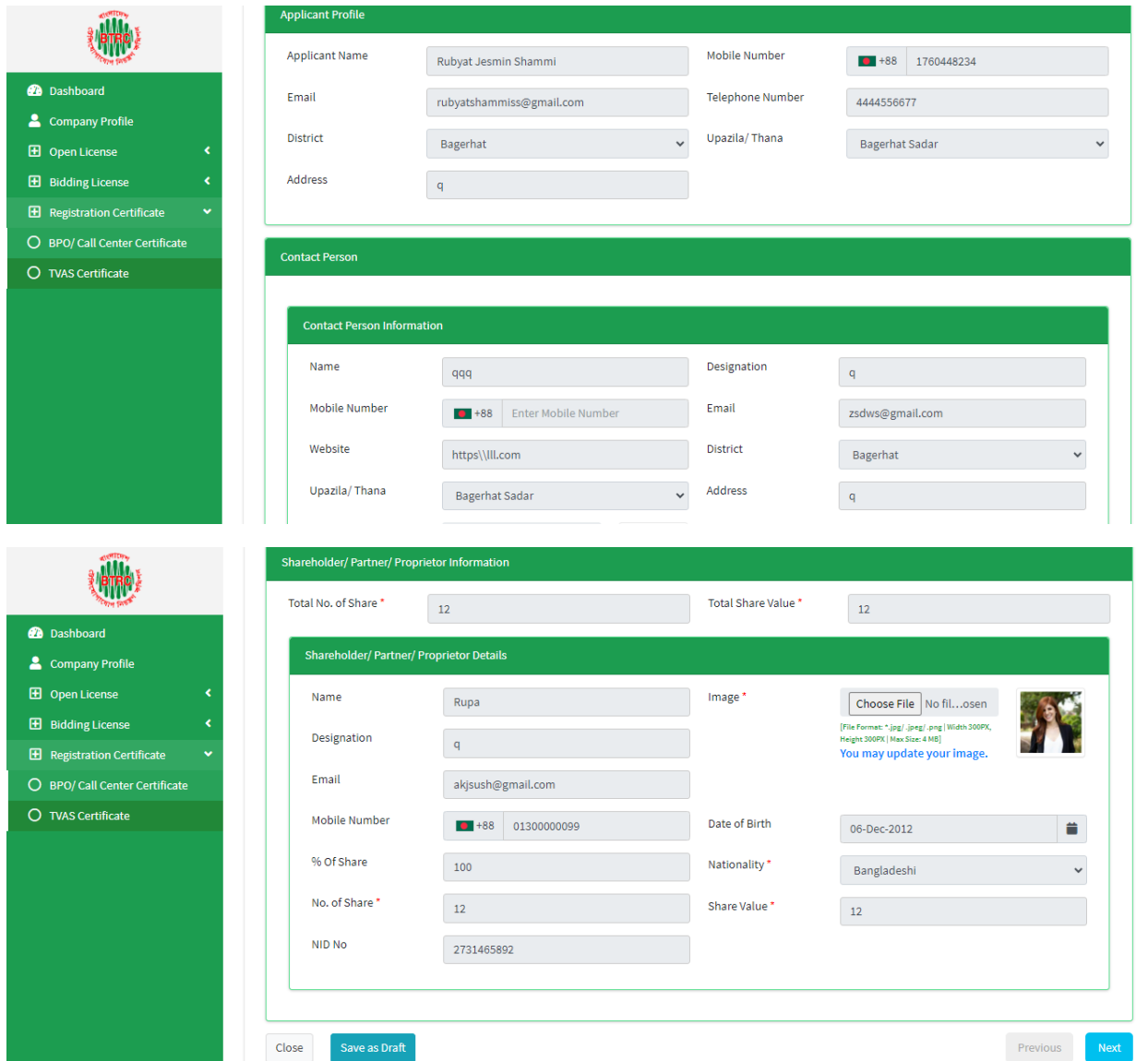
**Registered Office Address**

District: Dhaka | Upazila/ Thana: Dhanmondi | Address: Rayr bazar

**Operational Office Address**

District: Dhaka | Upazila/ Thana: Dhanmondi | Address: Rayr bazar

- Company/Organization Information will be filled with required information if Company Profile is updated.
- Registered Office Address will be filled with required information if Company Profile is updated.
- If Operational Office Address Registered Office Address is the same then click on As Same as Registered Office. In this case, the necessary information will be filled. If not, the same fields must be filled.



**Applicant Profile**

|                |                          |                  |                |
|----------------|--------------------------|------------------|----------------|
| Applicant Name | Rubyat Jesmin Shammi     | Mobile Number    | +88 1760448234 |
| Email          | rubyatshammiss@gmail.com | Telephone Number | 4444556677     |
| District       | Bagerhat                 | Upazila/ Thana   | Bagerhat Sadar |
| Address        | q                        |                  |                |

**Contact Person**


**Contact Person Information**

|                |                         |             |                 |
|----------------|-------------------------|-------------|-----------------|
| Name           | qqq                     | Designation | q               |
| Mobile Number  | +88 Enter Mobile Number | Email       | zsdws@gmail.com |
| Website        | https://lll.com         | District    | Bagerhat        |
| Upazila/ Thana | Bagerhat Sadar          | Address     | q               |

**Shareholder/ Partner/ Proprietor Information**

|                      |    |                     |    |
|----------------------|----|---------------------|----|
| Total No. of Share * | 12 | Total Share Value * | 12 |
|----------------------|----|---------------------|----|

**Shareholder/ Partner/ Proprietor Details**

|                |                   |  |  |
|----------------|-------------------|--|--|
| Name           | Rupa              | Image *  | <input type="button" value="Choose File"/> No fil...osen  |
| Designation    | q                 | <small>[File Format: * .jpg, .jpeg, .png   Width 300PX, Height 300PX   Max Size: 4 MB]</small><br>You may update your image. |  |
| Email          | akjsush@gmail.com | Date of Birth  | 06-Dec-2012  |
| Mobile Number  | +88 01300000099   | Nationality *  | Bangladeshi  |
| % Of Share     | 100               | Share Value *  | 12   |
| No. of Share * | 12                |  |  |
| NID No         | 2731465892        |  |  |

Close Save as Draft Previous Next

- **Applicant Profile:** Applicant must add various personal details as required.
- **Contact Person:** Contact person also needs to add various personal details and must be added Person Image.
- **Shareholder/partner/proprietor Details:** Required information must be filled. Total No. of Share and Total Share Value will be calculated by calculating the information of No. of Share and Share Value.





- Dashboard
- Company Profile
- Open License
- Bidding License
- Registration Certificate
- BPO/ Call Center Certificate
- TVAS Certificate

Automation Business limited

Rubyat Jesmin Shammr

### Application for TVAS License Surrender

1. Basic Information

2. Attachment, Declaration

3. Submit

#### Required Documents for attachment

| Serial                | Items | Sample File | Attached |
|-----------------------|-------|-------------|----------|
| No required documents |       |             |          |

#### Declaration

- Has any application for any license of the applicant/any share holder/partner been rejected before? \*  
 Yes  No
- Do the Applicant/any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission? \*  
 Yes  No
- Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before? \*  
 Yes  No
- Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination? \*  
 Yes  No
- I hereby certify that I have carefully read the guidelines/terms and conditions, for the license and I undertake to comply with the terms and conditions therein.
- I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.
- I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.
- I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.

Close

Save as Draft

Previous

Next

- Dashboard
- Company Profile
- Open License
- Bidding License
- Registration Certificate
- BPO/ Call Center Certificate
- TVAS Certificate

Automation Business limited

Rubyat Jesmin Shammr

### Application for TVAS License Surrender

1. Basic Information

2. Attachment, Declaration

3. Submit

#### Terms and Conditions

I agree with the Terms and Conditions

Close

Save as Draft

Submit

Previous

Preview

**Declaration:** The required information must be filled.

➤ I agree with Terms and Conditions must be selected.



- To save all the information entered in the form, click on the Save as Draft button.
- Clicking the submit button of the above form will show the following form.

| Surrender Information |                              |  |  | Close |
|-----------------------|------------------------------|--|--|-------|
| License No            | 14.32.0000.702.50.004.23.001 |  |  |       |
| Reason of Surrender   | www                          |  |  |       |
| Surrender Date        | 06-Aug-2023                  |  |  |       |

| Company/ Organization Information |                             |              |                 |
|-----------------------------------|-----------------------------|--------------|-----------------|
| Company/ Organization Name        | Automation Business limited | Company Type | Private Limited |

| Registered Office Address |            |                |           |
|---------------------------|------------|----------------|-----------|
| District                  | Dhaka      | Upazila/ Thana | Dhanmondi |
| Address                   | Rayr bazar |                |           |

| Operational Office Address |       |                |           |
|----------------------------|-------|----------------|-----------|
| District                   | Dhaka | Upazila/ Thana | Dhanmondi |

| Applicant Profile |                          |                  |                | Close |
|-------------------|--------------------------|------------------|----------------|-------|
| Applicant Name    | Rubyat Jesmin Shammi     | Mobile Number    | +88 1760448234 |       |
| Email             | rubyatshammiss@gmail.com | Telephone Number | 4444556677     |       |
| District          | Bagerhat                 | Upazila/ Thana   | Bagerhat Sadar |       |
| Address           | q                        |                  |                |       |


  

| Contact Person             |  |             |                 |
|----------------------------|--|-------------|-----------------|
| Contact Person Information |  |             |                 |
| Name                       | qqq  | Designation | q               |
| Mobile Number              | +88  | Email       | zsdws@gmail.com |
| Website                    | https\ill.com  | District    | Bagerhat        |
| Upazila/ Thana             | Bagerhat Sadar   | Address     | q               |
| Image                      | [File Format: *.jpg/ .jpeg/ .png   Width 300PX, Height 300PX   Max Size: 4 KB]<br><a href="#">You may update your image.</a> |             |                 |

**Shareholder/ Partner/ Proprietor Information** Close

|                    |    |                   |    |
|--------------------|----|-------------------|----|
| Total No. of Share | 12 | Total Share Value | 12 |
|--------------------|----|-------------------|----|

**Shareholder/ Partner/ Proprietor Details**

|               |                   |               |   |
|---------------|-------------------|---------------|---|
| Name          | Rupa              | Image         | <small>[File Format: *.jpg/ *.jpeg/ *.png   Width 300PX, Height 300PX   Max Size: 4 MB]</small><br><a href="#">You may update your image.</a> |
| Designation   | q                 |               |    |
| Email         | akjsush@gmail.com |               |   |
| Mobile Number | +88 0130000099    | Date of Birth | 06-Dec-2012   |
| % Of Share    | 100               | Nationality   | Bangladeshi   |
| No. of Share  | 12                | Share Value   | 12  |
| NID No        | 2731465892        |               |   |

**Declaration** Close

1. Has any application for any license of the applicant/any share holder/partner been rejected before?  
No

2. Do the Applicant/any Share Holder/ Partner hold any other Operator License/ Registration Certificate from the Commission?  
No

3. Has any other License/ Registration Certificate of the Applicants/ any Share Holder/ Partner been rejected before?  
No

4. Were the Applicants/ its owner(s)/ any of its director(s)/ partner(s) involved in any illegal call termination?  
No

5. I hereby certify that I have carefully read the guidelines/terms and conditions, for the license and I undertake to comply with the terms and conditions therein.

6. I hereby certify that I have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 and I am not disqualified from obtaining the license.

7. I understand that any information furnished in this application are found fake or false or this application form is not duly filled up, the Commission, at any time without any reason whatsoever, may reject the whole application.

8. I understand that if at any time any information furnished for obtaining the license is found incorrect then the license if granted on the basis of such application shall deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001.

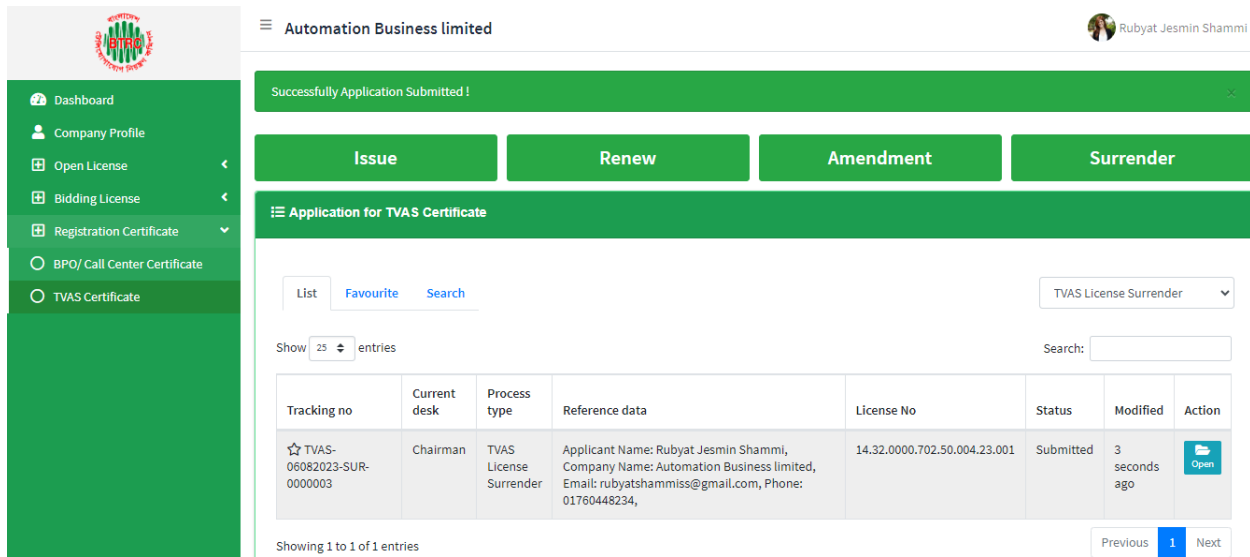
**Terms and Conditions**

I agree with the Terms and Conditions

Go Back Submit

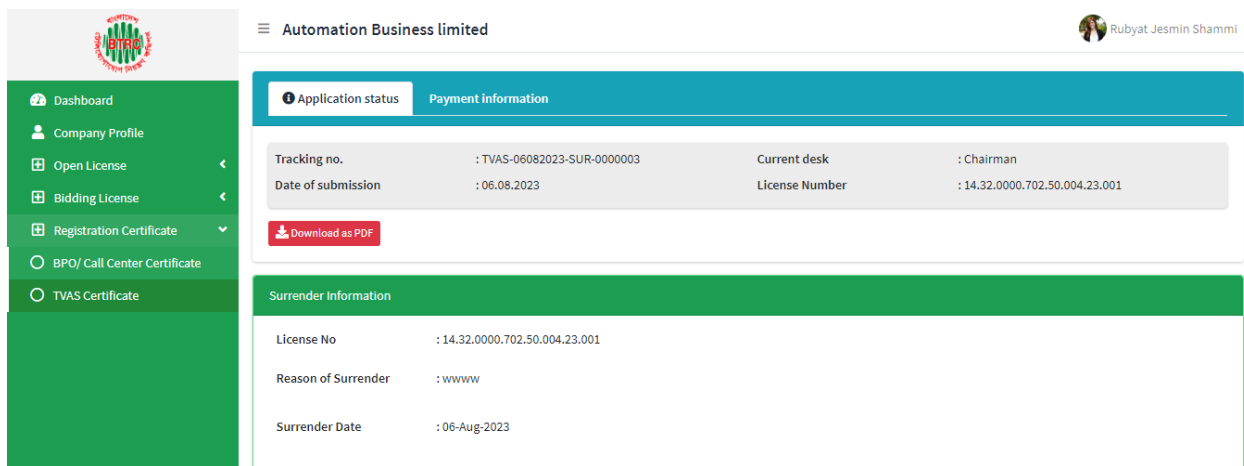
After checking all the information on the page and clicking on the payment button, the application will be submitted and a confirmation message will be sent to your phone and phone message and mail with Tracking Id.

**Application Information:** Click Open button from Application for TVAS Certificate Surrender.



The screenshot shows the user interface of the LIMS system. At the top, there is a navigation bar with the BTRC logo, the text "Automation Business limited", and the user's name "Rubyat Jesmin Shammi". Below this, a green banner displays the message "Successfully Application Submitted!". A row of four buttons labeled "Issue", "Renew", "Amendment", and "Surrender" is visible. The main content area is titled "Application for TVAS Certificate" and includes a search bar, a dropdown menu set to "TVAS License Surrender", and a table with one entry. The table has columns for Tracking no, Current desk, Process type, Reference data, License No, Status, Modified, and Action. The entry shows a tracking number, "Chairman" as the current desk, "TVAS License Surrender" as the process type, and a status of "Submitted". An "Open" button is present in the Action column. At the bottom, it indicates "Showing 1 to 1 of 1 entries" and has "Previous", "1", and "Next" navigation options.

➤ After clicking the Open button, the following window will appear.



The screenshot shows the application details window. It features a navigation bar with the BTRC logo, "Automation Business limited", and the user's name "Rubyat Jesmin Shammi". The main content area is divided into two sections: "Application status" and "Payment information". The "Application status" section displays the tracking number "TVAS-06082023-SUR-0000003", the current desk "Chairman", the date of submission "06.08.2023", and the license number "14.32.0000.702.50.004.23.001". A "Download as PDF" button is available. The "Payment information" section displays the license number "14.32.0000.702.50.004.23.001", the reason of surrender "www", and the surrender date "06-Aug-2023".

➤ Application Status, Payment information, Application Download as PDF, buttons will be available in this window.

➤ **Application Status:** Application Status can be seen here.

➤ **Payment information:** Clicking the button will show the payment information of the applicant.

**Download as PDF:** By clicking the button, the applicant can download the PDF form of the application